

CONFERENCE, TRAINING & EVENTS 2017/18 'EXPECT THE BEST'

Saxon Hall offers up to 500 sq. metres of floor space and seven different sized suites so it means that we can make your next event a little more special – regardless of the number of people.

Most suites are air conditioned and suitable for all types of meeting, whether it be a property auction, breakfast meeting, conference, training day or small corporate meeting, we can accommodate and cater for your needs from 2 to 400 guests.

We can also provide LCD projectors, screens and microphones, all which can be pre-organised with our events coordinator and will be ready for you on the day.

Saxon Hall has free parking for over 200 cars and is conveniently located just off the A127 adjacent to Southend airport. Rochford train station is just two miles away, Saxon Hall also has excellent road and rail links to central London.

Our team of chefs will be delighted to look after your dietary needs; a wide range of catering is available for you on the day from snacks to full meals. Here are some of our more popular choices or if you need something more specific please don't hesitate to ask.

TEA & COFFEE	£1.75	PER PERSON
TEA, COFFEE AND BISCUITS	£2.10	PER PERSON
TEA, COFFEE & DANISH PASTRIES	£4.30	PER PERSON
BACON ROLL	£4.95	PER PERSON
FULL ENGLISH BREAKFAST WITH ORANGE JUICE, TEA/COFFEE	£9.80	PER PERSON
JUGS OF FRUIT JUICE	£8.10	PER JUG
LCD PROJECTOR & SCREEN HIRE	£27.30	PER DAY
FLIP CHART, PAPER AND PENS	£10.90	PER DAY
DELEGATE DAY PACKAGE	£18.50	PER PERSON
[Arrival tea/coffee & biscuits, mid-morning tea/coffee & biscuits, 7 item finger buffet menu, afternoon tea/coffee & pastries]		

DINNER MENUS ARE AVAILABLE ON REQUEST

TEL: 01702 545554

WEB: www.saxonhall.co.uk

EVENTS COORDINATOR – GEMMA ROXBURGH: gemma@saxonhall.co.uk

ACCOUNTS – INNA JAWAIZEH: inna@saxonhall.co.uk

GENERAL ENQUIRIES – COLETTE GYMER: colette@saxonhall.co.uk

WEDDINGS | BANQUETING | CONFERENCES

BUFFET MENUS

Assorted Sandwiches - **£4.30 per person**

Sandwiches, Chef's Soup of the Day & Fruit Platter - **£7.60 per person**

Mini Dessert Platter - **£2.80 per person**

FINGER BUFFET MENUS

7 items £11.40 per person | 9 items £14.70 per person

Plaice Goujons with Tartare Sauce
Tomato, Fresh Basil & Mozzarella Pizza V*
Baked Mini Potato Jackets V*
Yorkshire Puddings stuffed with Roast Beef
Cajun Spiced Chicken Bites
Coconut Breaded Chicken Fingers
Honey, Mustard & Sesame Cocktail Sausages
Bridge Rolls
Crisps & Nuts V*
Mini Vegetable Samosas V*
Mini Vegetable Spring Rolls V*
Traditional Baked Lamb Kofta
Vegetarian Mini Salad Wraps with Sour Cream V*
Mini Thai Fish Won Tons
Moroccan Spiced Lamb Kebab
Crispy Duck Spring Rolls
Crudities and Dips V*
King Prawns wrapped in Filo Pastry
Mini Bagels with Smoked Salmon
Tuna and Sweetcorn Mini Wraps

HOT FORK BUFFET MENU

Please select three items £11.40 per person | When ordering for 10 or less guests only ONE choice plus vegetarian option available

Thai Green Chicken Curry with Coconut Milk & Lemon Grass
Traditional Deep Dish Lasagne with Garlic Bread
Traditional Oven Baked Coq au Vin
Hungarian Beef Goulash
Vegetarian Ravioli V*
Poached Salmon Steak with a Pesto & Sun Blushed Tomato Dressing
Butternut Squash risotto with Spring onion & Rosemary V*

SERVED WITH A SELECTION OF CHEF'S SEASONAL SIDE DISHES

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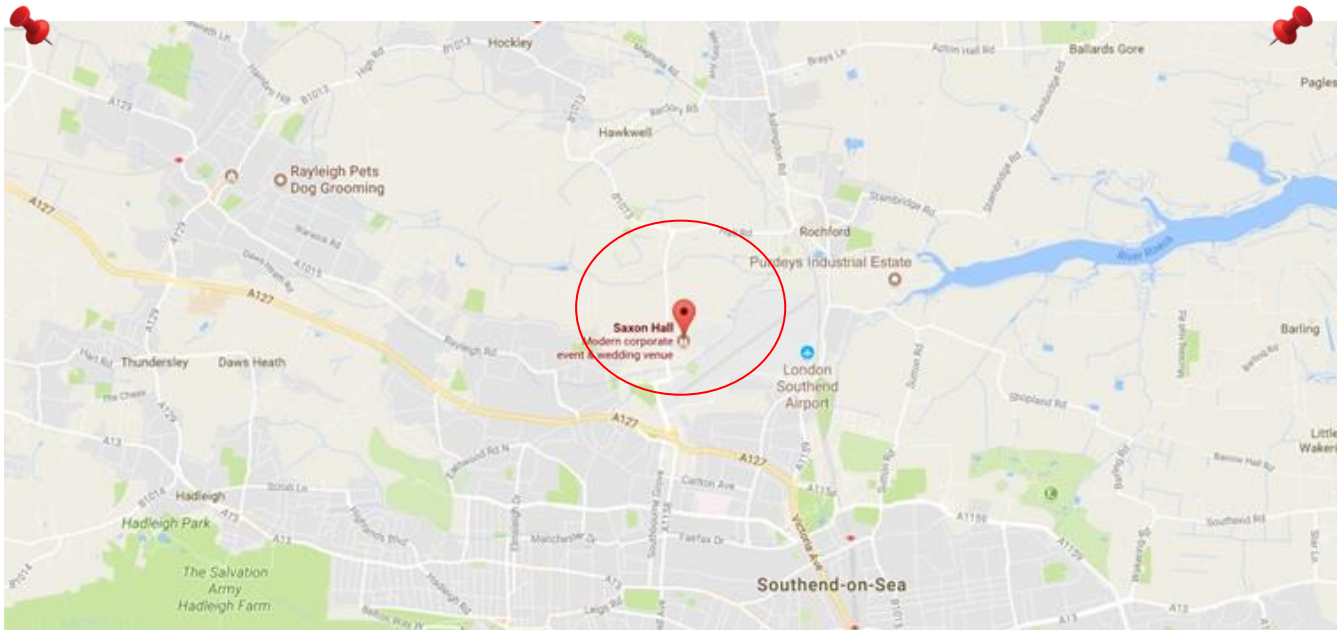
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ROOM HIRE CHARGES

These charges will be discounted by 50% if delegates are eating a meal during the day

Suite Name	Mon-Fri Half Day Morning (08:00 – 12:00)	Mon-Fri Half Day Afternoon (13:00 – 17:00)	Mon-Fri Full Day (09:00 – 17:00)	Saturday Full Day (09:00 – 17:00)	Fri-Sat Evening
Clifftown	£200	£160	£325	£550	£210
Shorefield	£200	£160	£325	£550	£210
Clifftown & Shorefield	£400	£400	£750	£1000	£425
Maplin	£170	£170	£275	£400	£225
Milton	£150	£110	£225	£400	£225
Essex	£150	£110	£225	£400	£225
Victoria	£90	£90	£125	£125	£90
Sutton	£90	£90	£125	£125	£90
Olympic	£150	£110	£225	£400	£225
Jubilee	£400	£400	£750	£1000	£425

HOW TO GET HERE?



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