

# FUNERAL RECEPTIONS



## SAXON HALL 2019/2020

Aviation Way  
Southend-on-Sea  
Essex  
SS2 6UN

SAXON HALL, THE SOUTHEND MASONIC CENTRE, IS INCREASINGLY BEING USED FOR FAMILY WAKES AND FUNERAL RECEPTIONS. AS A RESULT, WE HAVE BECOME HIGHLY EXPERIENCED IN PROVIDING SUCH SERVICES.

## **FUNERAL RECEPTION BUFFET 2019-2020**

Saxon Hall, the Southend Masonic Centre in Aviation Way, is increasingly being used for family wakes and funeral receptions. As a result we have become highly experienced in providing such services in a sensitive and discreet way.

Conveniently Saxon Hall has free parking for over 200 cars and couldn't be easier to find, however you and your guests plan to travel here, it won't be a problem. The hall is located just off the A127 and positioned adjacent to London Southend Airport. For those travelling by rail, Southend Victoria is four miles away and Rochford train station is just two miles away.

We understand that for some remembering the loss of a loved one can be a time for quiet reflection; where family and friends are gathered in difficult circumstances. We equally acknowledge that there are also those that may wish to celebrate the life of the departed in a positive manner.

At Saxon Hall we provide function suites, all of which are fully air-conditioned and in keeping with the wishes of the family and friends. You can be sure that our caring and understanding staff will be sensitive to the needs of those attending at such a traumatic time.

Naturally, we can take care of all catering needs for parties from 10 up to 200. The service also includes unlimited teas and coffees or mourners have access to our fully licensed bar. Below is the package we offer or for further information please don't hesitate to contact our Events Coordinator Gemma on 01702 545554.

A Selection of Quiches  
Assorted White and Brown Bread  
Sandwiches  
Chicken Goujons  
Hot Sausage Rolls  
Miniature Vegetable Spring Rolls  
Vol au vents with Chefs' Selection of Fillings  
Assorted Crisps & Dips  
Selection of Cakes  
UNLIMITED TEA & COFFEE FOR YOUR GUESTS  
£13.50 per head  
*(If booking for under 40 a £100.00 room-hire will be applied)*

TEL: 01702 545554

WEB: [www.saxonhall.co.uk](http://www.saxonhall.co.uk)

EVENTS COORDINATOR – GEMMA ROXBURGH: [gemma@saxonhall.co.uk](mailto:gemma@saxonhall.co.uk)

ACCOUNTS – INNA JAWAIZEH: [inna@saxonhall.co.uk](mailto:inna@saxonhall.co.uk)

GENERAL ENQUIRIES – COLETTE GYMER: [colette@saxonhall.co.uk](mailto:colette@saxonhall.co.uk)

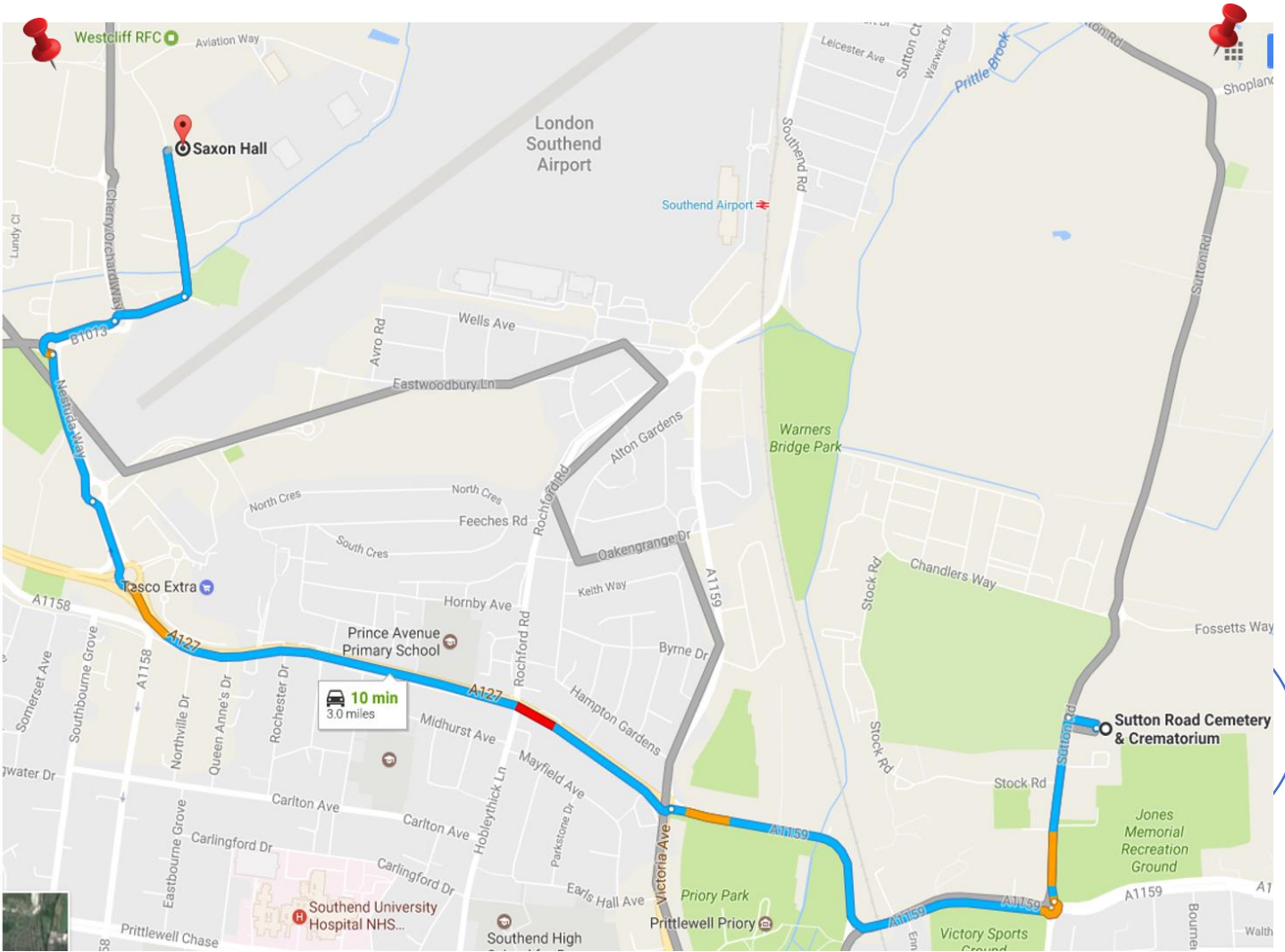
**WEDDINGS | BANQUETING | CONFERENCES**



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AVIATION WAY • SOUTHEND-ON-SEA • ESSEX • SS2 6UN  
GENERAL MANAGER • ROBERT POTTER  
[robert@saxonhall.co.uk](mailto:robert@saxonhall.co.uk)

## HOW TO GET HERE?



TEL: 01702 545554

WEB: [www.saxonhall.co.uk](http://www.saxonhall.co.uk)

EVENTS COORDINATOR – GEMMA ROXBURGH: [gemma@saxonhall.co.uk](mailto:gemma@saxonhall.co.uk)

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## WAKE RECEPTION BOOKING FORM

Contact Name & Address	
Contact Email	
Contact Telephone	
Name of Deceased	
Date of Booking	
Approximate Number of People	
Location of Funeral Service	
Time of Service	
Arrival at Saxon Hall at	
Food to be served at	
Any Other Requirements (i.e. table for photographs, easel for photo display etc.)	

*Balance Due in full at least 3 days prior to Booking, along with confirmation of Final Numbers*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

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